



WebMinds, Inc.

TM

Version v5.0

Version

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Revision History

|  |  |  |  |
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| Date | Release | Revision DESCRIPTION | MODIFIED BY |
| Dec 20, 2024 | 0.1 | Initial draft | David A. Flynn |
| Dec 20, 2024 | 1.0 | First base lined document | David A. Flynn |
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About this Document

This section briefly describes key details of this document –

Purpose of this Document

The purpose of this document is to assist end users, operators or administrators as authorized by our clients to update the User Manuals of NetOptimizerTMandits applications.

Scope of this Document

The section describes the topics in and out of scope of this document –

In Scope

The scope of this document includes the description and usage of styles, formats, and best practices implemented in the documentation of manuals of NetOptimizerTMandits applications.

Out of Scope

The scope of this document does not include –

* the assistive steps to utilize MS Word to document the user manuals,
* the architecture or specifications of TM andits applications, and
* the installation process of TM andits applications.

Intended Audience of this Document

The intended audiences of this document are –

* the administrators,
* the retailers, and
* end users as authorized by our client

Typographical Conventions / Customaries used in this Document

The typographical conventions used in this document include the following –

* **Note:** The purpose of this typographical convention is to provide important information corresponding to an already stated fact. This is we depict a note in this document –

**Note:**<Note Text><Note Text><Note Text><Note Text><Note Text><Note Text><Note Text><Note Text><Note Text><Note Text><Note Text><Note Text><Note Text><Note Text>

* **Tip:** The purpose of this typographical convention is to provide additional information supplementing an already stated fact. This is how we depict a tip in this document –

**Tip:**<Tip Text><Tip Text><Tip Text><Tip Text><Tip Text><Tip Text><Tip Text><Tip Text><Tip Text><Tip Text><Tip Text><Tip Text><Tip Text><Tip Text><Tip Text><Tip Text><Tip Text>

* **Warning:** The purpose of this typographical convention is to provide critical information corresponding to an already stated fact. This is how we depict a warning in this document –

**Warning:**<Warning Text><Warning Text><Warning Text><Warning Text><Warning Text><Warning Text><Warning Text><Warning Text><Warning Text><Warning Text><Warning Text>

* **Reference:** The purpose of this typographical convention is to refer you to another section in this document or another document or to an external reference. A reference is depicted in the following manner in this document –

**Reference:** For more information on <Topic or Task>, refer to Section <Section Number>: <Section Name>.

Abbreviations / Acronyms used in this Document

The table below describes the abbreviations / acronyms used in this document –

|  |  |
| --- | --- |
| Abbreviation | Description |
| **GUI, UI** | Graphical User Interface, User Interface |
| **IPR** | Intellectual Property Rights |
| **NO** | NetOptimizer |
| **TM** | Trade Mark |
| **TOC, TOT, TOF** | Table of Contents, Table of Tables, Table of Figures |

Organization of this Document

This document contains the four chapter sas indicated below –

|  |  |
| --- | --- |
| chapter | Description |
| **Chapter 1** | Introduction |
| **Chapter 2** | Getting Started |
| **Chapter 3** | User Administration Module |
| **Chapter 4** | Retail Module |

Terms Used in this Document

The below table briefly describes the terms utilized in this document –

| chapter | Description |
| --- | --- |
| **Customer** | An individual or organization that purchases goods and services from the retailer. |
| **User** | An operator, associate, or any user of the NetOptimizer application. |

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# Overview

# Configuration Management Strategy

A product development environment experiences constant flux with reference to the features and functionalities required by ever changing and dynamic market. In such a scenario, it is important to track changes not only the product suite and its applications but to its accompanying documentation also.

This chapter describes the configuration management strategy as implemented in the user documentation of TM.

1. Observe that we have designed each user manual to utilize static text variables, which retain document control information.
2. The purpose of retaining document control information along with the revision history is to map changes or updates to user manuals, which has a direct bearing with the version and build of each application.
3. Whenever you intend to update a user manual, update the document control information, revision history, and document variables first.
4. Then ensure to update all static variables by selecting all content in the document and pressing the F9 key using the keyboard.
5. Ensure to update all auto-generated tables with their page numbers keeping the Show / Hide whitespaces feature switched off.
6. Ensure that the file name of the user manual follows the below file naming convention –

<Product Suite Abbreviation> - <Document Title> - <Document Version.Revision>

1. Increment the revision number by one whenever you perform a review or defect identification exercise.
2. Increment the version number by one whenever you have acceptance of the user manual and you are ready to base line the document.
3. Each time you update the version or revision of a document, ensure to update the document control information, revision history and variables accordingly.
4. Ensure to open the header and footer to update the contained variables as well using the Select All + F9 command.

The next section of this document includes an appendix containing screen descriptions of RC.

1. <Appendix Purpose>

This section describes the visual elements available on the screens of RC.

Section 1 Heading

The next section of this document lists an index describing key points of this document. This information navigation aid enables you to quickly lookup required information.

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